FORM A
(Regulation 3 (1))

FOR OFFICIAL USE

APPLICATION NO: ……

FEES PAYABLE: E……

DATE PAID: ……...

RECEIPT NO: …….

BUILDING ACT 34 OF 1968

APPLICATION FOR PERMIT TO CONSTRUCT OR CHANGE THE USE OF A BUILDING(s)

To: The Chief Executive Officer

Local Authority: ……..……

In terms of Section II of the Building Act, 1968, I hereby apply for a permit to construct/change the use of a building(s), and I herewith submit the plans and drawing prescribed by Regulation 5 of the Standard Building Regulations in respect: -

A New building/alteration/additions/change of use intended to be used for the purpose of (describe use) ……..….

……

and thereby causing it to be classified under Section 3 of the Act in Class ……

Plot No.:…… …….. Street/Block No:……

and having frontage to……

I also submit the following particulars: -

Name of Owner: …….

Address of Owner: …….

Telephone Number of Owner:……

Name of Architect: ……

Address of Architect: ……..…….

……. Telephone No, ……

Name of person who will supervise the works: …….

Name of Builder: ……..…….

Address of Builder: ……

Foundation: ……...……

Damp Proof Course: ……..……..……

External Walls: ……..…….

Internal Walls: ……..…….

Drainage Pipes: ……..…….

Roof covering: ……..…….

Inspection chambers: …….

WATER SUPPLY

Means of water supply (i.e. public mains)

Wells borehole or river supply: ……..……..

Size of connection required if main

Supply (Position to be shown on plans) ….…….

DRAINAGE AND SEWERAGE

Means of sewerage disposal (i.e. Public)

Sewer conservancy tank septic tank

Or other means (Describe) ……..……...

If connection to public sewer required ……..……..……...

(Position levels and size to be clearly shown on plans)

If other than a dwelling state number of persons to be employed or resident on the site

Male ……. Female ……. Total ……

If so brief description of quantity …….……...

……

Number of fitment

W.C.'s ……. Other Latrines …….. Urinals length …….

Means of disposal of rain water …….

TOTAL AREA OF PROPERTY: ……..

FLOOR AREA

Main buildings: ……..

Outbuildings: …….

Estimated value of the completed building: ……...

I understand that: -

(a) Providing the application is complete in all other respect the date of the submission will be the date of the receipt for full payment of plan fee.

(b) Submission of this Application does not absolve me from seeking planning approval were required by any other law.

Signature: ……..……..

(Applicant or Authorised Agent)

Date: …….……

Signature: ……..……

(Architect or other person who has prepared the plans)

Date: ……..